Minutes of the Control Systems Society Board of Governors Meeting
December 9, 2025

Rio de Janeiro, Brazil

1. Call to Order and Approval of Agenda

President Carolyn Beck welcomed all attendees to CDC 2025 and initiated all-participant introductions. She called the meeting of the Control Systems Society (CSS) Board of Governors (BoG) to order at **1:17 PM BRT on December 9, 2025.** She then reminded BoG about the objectives of the meeting. Meeting procedures were reviewed including the mechanism for voting on motions. The following members of the BoG were in attendance:

- Beck, C.
- Coogan, S.
- Di Bernardo, M.
- Dong, D.
- Egerstedt, M. (late)
- Fekih, A.
- Ferrara, A.
- Fregene, K.

- How, J.
- Isaksson, A.
- Johansson, K.
- Jungers, R.
- Mesbahi, M
- Nair, G.
- Ozay, N.
- Palycarpou, M.

- Pena, P.
- Rudie, K.
- Sandberg, H.
- Serrani, A.
- Vernekar, P. (online)
- Xie, L.

Additionally, the following visitors attended the meeting:

- Aghdam, A.
- Allgöwer, F.
- Annaswany, A.
- Baillieul, J.
- Balakvishnan, V.

- Basilo, J.C.
- Fromm, J.
- Kolmanovsky, I.
- Krstić, M.
- Paschalidis, Y.

- Pavel, L.
- Prandini, M.
- Prieur, C.
- Zaccarian, L.

The agenda is available at: http://bog-excom.ieeecss.org/

The agenda was approved unanimously.

Before the official meeting began, the CDC 2025 General Chairs, João Carlos Basilio and Yannis Paschalidis, provided brief opening remarks regarding the conference, including expressions of appreciation to attendees.

President Beck clarified the expectations for BoG members:

She reminded BoG members of their commitment to serve by attending two in-person meetings per year:
- ACC (or ECC or CCTA) and CDC.

She emphasized the importance of thoroughly reading the materials provided prior to the meeting. She also provided an overview of meeting procedures, including the use of Robert's Rules of Order and the process for voting on motions using name tents. Background information was given on how these rules were adopted by the Society.

Logistical Details:

The following logistical items were reviewed:

- Quorum: Established
- Voting Method: Name tents were used to facilitate voting
- Consent Agenda: Introduced as part of efficient meeting management
- Voting Requirement: A majority of present members are required to pass simple motions
- Travel Support: CSS provides $1,200 for domestic travel and $1,600 for international travel. Members must retain and submit all receipts via Concur for reimbursement.

Beck introduced a revised meeting format, already adopted in the previous two years, beginning with a financial summary to better inform the group about the current financial standing and set the stage for strategic decisions.

2. Approval of Minutes
Quorum was established, and the meeting agenda approved. Next, a motion to approve the minutes of the BoG meeting from July 7, 2025 (Denver, Colorado) was presented.
Seconded by: Fekih
Abstention: none

The motion passed unanimously.

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3.   Approval of Consent Agenda
Motion to approve the consent agenda
Called by Johansson
Seconded by: Xie

The motion passed unanimously.

Action Items

VP-Finance Activities: Jonathan How

CSS Financial – Financial Overview:

How began with a dual-purpose presentation: to report on the Society financial status and to provide that data in a clear and engaging format.

How reported the following financial details:

- Overall, CSS financial status is very healthy.
    - FM14 23: Revenue: $**8,653K**, Expenses: $**7,131K**, Surplus: $**1,488K** (budget $**603K**)
    - FM14 24: Revenue: $**8,337K**, Expenses: $**6,940K**, Surplus: $**1,398K** (budget $**388K**)

How reviewed what these figures represent for the Society financial health and discussed future fiscal planning.

Conference Financials:
CDC 2024
- Surplus: €143K
- Additional Expenses: Over €150K (plus €70K for student hotel costs)
- CSS Share of Costs: Approx. €90K
- Obligated 2025 Initiatives: Already exceed $355K

Reserves and Society Funds:
- Reserves (End of 2023): $27,133K (up 14% from 2022)
- Society Fund (End of 2024): $732K

How explained that while the reserves serve as a cushion, funds in the reserve are difficult to access directly.

210230-Control Systems Summary Report For Period Ending Oct-25	Total Revenue			Total Expense			Net		
	Annual Budget	YTD Budget	YTD Actual	Annual Budget	YTD Budget	YTD Actual	Annual Budget	YTD Budget	YTD Actual
All Products									
Magazines	169K	143K	149K	429K	330K	366K	259K	188K	217K
Journals Transactions Rev	3,296K	2,763K	2,758K	2,264K	1,880K	2,019K	1,032K	883K	739K
Letters	566K	472K	521K	408K	336K	384K	158K	135K	136K
Periodical Packaged Prod	1K	1K	1K	6K	5K	5K	5K	4K	4K
Conference Events	1,241K	297K	229K	1,007K	219K	218K	234K	78K	11K
Conference Proceeding	2,662K	2,219K	2,319K	1,540K	1,283K	1,455K	1,122K	935K	864K
Society Membership	135K	135K	139K	4K	4K	4K	131K	131K	135K
Total Product	8,070K	6,029K	6,116K	5,658K	4,059K	4,451K	2,412K	1,970K	1,665K
Cost Centers									
ExCom	0K	0K	0K	0K	0K	128K	0K	0K	128K
Membership Committee	0K	0K	0K	2K	0K	2K	2K	0K	2K
Awards Committee	0K	0K	0K	8K	1K	1K	8K	1K	1K
Executive Office	0K	0K	0K	0K	0K	0K	0K	0K	0K
Societies Operations	0K	0K	0K	1,789K	1,331K	1,146K	1,789K	1,331K	1,146K
Meetings /Conference	18K	15K	70K	243K	190K	236K	225K	175K	166K
Total Cost Center	18K	15K	70K	2,042K	1,522K	1,512K	2,024K	1,507K	1,443K
Total From Operations	8,088K	6,044K	6,186K	7,699K	5,581K	5,964K	388K	463K	222K
Grand Total	8,088K	6,044K	6,186K	7,699K	5,581K	5,964K	388K	463K	222K

How noted that IEEE rules on finances have changed significantly since he assumed the role. He emphasized that the majority of revenue is generated through journals and conferences.

	Revenue		Expense		Net	
	budget	actual	budget	actual	budget	actual
Control Systems Magazine	143K	149K	(330K)	(366K)	(188K)	(217K)
Trans on Automatic Contro	1,797K	1,829K	(1,162K)	(1,196K)	636K	633K
Trans on Control Systems	631K	600K	(436K)	(474K)	195K	125K
Transactions on Control of	300K	303K	(233K)	(230K)	68K	73K
Open Journal of Control Sy	34K	27K	(49K)	(119K)	(15K)	(92K)
Control Systems Letters	472K	521K	(336K)	(384K)	135K	136K
Conference Distributed Pa	2,219K	2,319K	(1,283K)	(1,455K)	935K	864K
Conferences Total	2,516K	2,548K	(1,502K)	(1,673K)	1,014K	875K

CSm was identified as operating at a loss due to publication costs; however, it was emphasized that this is an intentional investment made in service to the Society.
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Motions:

President Beck presented the following motion:

- **Motion**: *To fund the CSS Family Care Grant Program for years 2026-2029.*
  Financial Impact: Up to $20K per year for 4 years
  Endorsed By: Executive Committee

It was noted that "DODA" appears in blue on the slide, as the program name is likely to change. President Beck provided background on the grant and outlined application guidelines. Priority will be given to applicants who have not previously received the grant, as well as to those presenting at conferences.

Fregene asked how the funds have been used and directed the question to Johansson, however Beck clarified that this is a new grant under the Dependent Care Act and noted that the program has not reached its funding limit. She explained that approval of funds by the BoG is required before submitting the proposal to IEEE and expressed confidence that IEEE approval would be

granted.

Fregene asked whether the allocated amount should be increased, given comments about difficulty accessing reserve funds. Beck noted that in the one time this program was enacted the requests were far below the limit. How suggested that the BoG revisit the funding level if the situation arises that more than the amount allocated is requested.

Beck noted that the program would begin at CCTA the following year, and that additional funding could be requested through a future motion if needed. Rudie expressed strong support for the initiative and suggested increased advertising through Women in Control (WiC), noting that earlier equity-focused initiatives had low participation.

    Called by: Serrani
    Seconded by: Coogan

The motion passed unanimously.

President Beck presented the following motion:

- **Motion**: *To approve funds for continued CSS website management by Conference Catalysts*
  Financial Impact: $31,800 (an increase of $1,800 from previous)
  Endorsed By: Executive Committee

It was noted that Conference Catalysts manages conference websites and that the existing contract expires at the end of 2025. The scope of services was summarized.

How asked whether the increased cost compared to the prior Statement of Work should be expected annually. Beck explained that a 3–4% increase is typically built in every few years but acknowledged that this increase was approximately 6% and suggested it was to account for higher cost-of-living adjustments.

    Called by: Serrani
    Seconded by: How
    Abstention: Palycarpou

The motion passed.

VP for Finance Activities: Jonathan How

VP for Finance Activities, Jonathan How, presented the following motion:

- **Motion**: *to reduce the cost for IEEE CSS Membership from $25 to $20 (student rate reduced from $5 to $1)*
  Financial Impact: Depends on by how much we reduce the cost
  Endorsed By: Executive Committee

The motivation for this proposal stemmed from a comparison of IEEE, CIS, and RAS membership costs during renewal. A table showing the proposed rates was presented:

		Student Rate		
		1	5	10
Member Rate	5	32.3	37.8	44.8
	10	63.2	68.8	75.7
	15	94.1	99.7	106.6
	20	125.0	130.6	137.5
	25	156.0	161.5	168.4

How noted that while the Society cannot provide significant financial benefits, it can reduce the cost of membership. Once membership fees are lowered, it may be difficult to increase them again. It was suggested that the rates could be reevaluated the following year.

Pena noted that documentation she received referenced a reduction from $25 to $15. Ferrara clarified that an updated version of the proposal was distributed following the ExCom meeting to reflect subsequent updates. How clarified that the intent was to aim for $15 over a two-year period, with the possibility of revisiting the issue if the first-year proceeds smoothly.

Fregene asked whether the reduction was intended to compete with RAS membership rates. How responded that the decision was driven by the Society's surplus and not by competitive intent. He reiterated that the Society cannot provide large incentives, but reducing membership cost is a tangible benefit.

Pena asked whether the IEEE membership cost of $239 varied by country. How responded that the figure was taken directly from the IEEE website but confirmed that membership costs vary by location.

Annaswany reminded the Board of previous limited-time promotions and asked whether there was data on the proportion of non-CSS or non-IEEE members attending conferences. How explained

that authors may become members during paper submission, but that there is no broad outreach effort targeting students at random times. He emphasized focusing on member appreciation initiatives, potentially during CSS Days. Beck expressed support for revisiting this idea in May. Fregene proposed an amended membership fee of $18. How noted that this change would affect the accuracy of the financial projections shown.

Fregene formally proposed the amendment to change the membership to $18.

Seconded by: Fekih

All members voted in favor of the amendment.

The amended motion was restated:
- **Motion:** *To reduce the cost for IEEE CSS Membership from $25 to $18 (student rate reduced from $5 to $1)*
  Financial Impact: approximately $50K based on current membership distribution
  Endorsed By: Executive Committee

  Seconded by: Ferrara

The motion passed unanimously.

VP for Publication Activities: Andrea Serrani

VP for Publication Activities, Andrea Serrani, presented the following motions:

Serrani reviewed the two types of contracts used by the Society: contracts through a university or company, and independent contractor agreements.

- **Motion**: *To approve a new contract for the CSm editorial assistant for 2026*
  Financial Impact: $70,297 for one year
  Endorsed By: Executive Committee

The Editor-in-Chief, Annaswany, requested renewal of the contract with the current EA. The editorial services provided for CSM differ from other publications and involve extensive editorial reviews of the entire publication.

Called by: Ferrara
Seconded by: Coogan

The motion passed unanimously.

- **Motion**: *To approve a new contract for the TCNS editorial assistant for 2026*

Financial Impact: $28,840 for one year
Endorsed By: Executive Committee

The Editor-in-Chief requested retention of the same Editorial Assistant.

Called by: Fekih
Seconded by: How

The motion passed unanimously.

- **Motion**: *To approve a new contract for the TCST editorial assistant for 2026*
  Financial Impact: $56,650 for one year
  Endorsed By: Executive Committee

The publication transitioned from a university-based agreement to an independent contractor. Following termination of the prior contract from the university, the current EA was hired in August 2025.

Editor-in-Chief, Ilya Kolmanovsky, expressed strong satisfaction with the EA's performance and requested renewal with a 3% adjustment for 2026.

Rudie proposed that the name of the contact person from the University be removed from any publicly posted documents. The motion was updated accordingly. Fregene brought up the point of whether names should be removed from publicly posted minutes. Beck agreed and stated that minutes would be reviewed to remove names prior to posting. Ferrara emphasized the importance of BoG review of minutes before publication in CSm.

Called by: Fekih
Seconded by: Ferrara

The motion passed unanimously.

- **Motion**: *To approve a new contract for a combined editorial assistant for TAC and OJ-CSYS (at 100% FTE), and to terminate the current editorial service contract for OJ-CSYS*
  Financial Impact: $117,429 for one year
  Endorsed By: Executive Committee

Serrani explained that combining editorial services was logical. The EiC of OJ-CSYS, Sonia

Martínez, and the upcoming EiC of TAC, Miroslav Krstić, have agreed to share the Editorial Assistant, with a percentage of shared effort to be discussed, and a formula was developed to allocate costs across publications:

- **Allocation Formula:**

$$E\_ojcs = 0.1 + N\_ojcs / (N\_ojcs + N\_tac)*0.8$$

$$E\_tac = 0.1 + N\_tac / (N\_ojcs + N\_tac)*0.8,$$

N_ojcs: number of submissions in 2025 for OJ-CSYS
N_tac : number of submissions in 2025 for TAC

With the current figures, the allocation of effort is **12% OJ-CSYS** and **88% TAC**

A three-year contract was initially proposed to IEEE; however, the total exceeded the threshold for internally provided IEEE services. How presented the proposal to the IEEE FinCom and addressed questions. IEEE approved a one-year contract through 2026, with alternatives to be discussed for 2027.

How summarized FinCom discussions and noted that while initial feedback was negative, a one-year solution was reached. How and Serrani will work with Krstić on next steps.

Serrani added that a complete reevaluation is required and that this presents an opportunity to establish a more uniform process.

Palycarpou asked whether IEEE is pushing societies toward internal editorial assistants and how this might affect CSS.

Serrani explained that IEEE's rates are highly competitive and that CSS uniquely uses PaperPlaza, making a return to ScholarOne infeasible

Called by: Fekih
Seconded by: How

The motion passed unanimously.

- **Motion**: *To approve the page budgets of the CSS journals for 2026*
  Financial Impact: $25,828 for one year
  Endorsed By: Executive Committee

Questions were raised regarding exceeding page limits and backlog management. Serrani explained that exceeding page limits incurs additional costs and that any increases would require an ExCom motion.

Krstić noted a 15% increase in TAC submissions over the past year. Serrani stated that the current page budget was discussed at ACC and would be reevaluated after one year.

Called by: Fekih

Seconded by: Di Bernardo

The motion passed unanimously.

- **<u>Motion</u>**: *To approve a roll-over of the 39 unused APC waivers for OJ-CSYS expiring in 2025 over 2026 and 2027*
  Financial Impact: $ 3,757 over the next two years (estimated)
  Endorsed By: Executive Committee

An overview of the waivers was provided. A chart illustrating waiver usage was presented:

Year	APC of single paper	New Cost	Cost Difference= New Cost – Previously approved cost
2026	$2,160	24W @ 50% = $25,920	$1,920
2027	$2,245	15W @ 50% = $16,837.5	$1,837.5
Total		$42,757.5	**$3,757.5**

Serrani believes the cost is worth the promotion of the journal.

Egerstedt expressed strong support for the waivers and asked whether there was insight into why a roll-over was necessary. Serrani suggested that OJ-CSYS is still a relatively young journal and that a combination of limited awareness and publication timing may be contributing factors.

Fregene commented that the Society appears to be managing many editorial initiatives simultaneously. Serrani clarified that the structure of these initiatives is governed by IEEE and is not fully under Society control.

Fregene asked whether the same issue would arise again once the waivers expire in two years.

Serrani responded that the journal status would be reevaluated at that time, with consideration given to alternative support mechanisms, including potential assistance for authors from less financially stable countries.

Beck noted that IEEE has previously suggested similar approaches and that the Society has implemented them in the past. She stated that allowing continued support is a natural step.

Serrani noted the figure that was presented was just a rough estimate. Judging from the trend, it indicates increased usage in 2026

Called by: Fekih
Seconded by: Di Bernardo

The motion passed unanimously.

- **<u>Motion</u>**: *To renew the co-sponsorship of two publications managed by the Computer Society*
1. IEEE Transactions on Computational Biology and Bioinformatics (TCBB)
2. IEEE Transactions on Big Data (TBD)
   Financial Impact: none
   Endorsed By: Executive Committee

It was noted that these sponsorships carry no financial obligations for CSS.

Dong asked about the duration of the sponsorship. Beck confirmed that the renewal period is five years

    Called by: Fekih
    Seconded by: Di Bernardo

The motion passed unanimously.

VP for Conference Activities: Lihua Xie

VP for Conference Activities, Lihua Xie, presented the following motions:

- **<u>Motion:</u>** *To approve Antonella Ferrara as Program Chair for CCTA 2028*
  Financial Impact: none
  Endorsed By: Executive Committee

Ferrara was asked to step out of the room during discussion

An overview of her qualifications was provided. No questions or comments were raised by the Board.

    Called by: Fregene
    Seconded by: Beck

The motion passed unanimously.

**Ferrara entered back into the meeting **

- **<u>Motion</u>**: *To approve Murat Arcak as Program Chair for CDC 2029.*
  Financial Impact: none
  Endorsed By: Executive Committee

Xie gave an overview of Arcak's qualifications. No comments were raised.

    Called by: Palycarpou
    Seconded by: Johansson

The motion passed unanimously.

- **Motion**: *To approve Yanlong Zhao as Program Chair for CDC 2030*
  Financial Impact: none
  Endorsed By: Executive Committee

Xie gave an overview of Zhao's qualifications. No comments were raised.

    Called by: Isaksson
    Seconded by: Dong

The motion passed unanimously.

VP for Technical Activities: Mario di Bernardo

VP for Technical Activities, Mario di Bernardo, presented the following motions:

- **Motion**: *To approve the change of name of the TC on Networks and Communication Systems to TC on Network Systems*
  Financial Impact: none
  Endorsed By: Executive Committee

No comments were raised.

    Called by: Johansson
    Seconded by: Ferrara

The motion passed unanimously.

- **Motion**: *To approve Emanuele Garone as TC Chair and Takeshi Hatanaka as TC Vice-Chair of the new TC in Control and Optimization in Food and Agriculture*
  Financial Impact: none
  Endorsed By: Executive Committee

No comments were raised.

Called by: Xie
Seconded by: Johansson

The motion passed unanimously.

- **<u>Motion</u>**: *To approve CSS Days 2026 budget for streaming and video recording*
  Financial Impact: $12,000
  Endorsed By: Executive Committee

How clarified that $12,000 was allocated for services, with an additional $3,000 reserved for unexpected expenditures. Di Bernardo confirmed this understanding. Egerstedt suggested that the motion be revised to approve only the $12,000, noting that additional expenditures up to $3,000 could be approved by the President.
The wording in parentheses was removed to reflect this clarification.

Called by: Fregene
Seconded by: Johansson

The motion passed unanimously.

- **<u>Motion</u>**: *To approve Ian Petersen and Jing Sun as members together with current VP TA of the CSS-OTC Award 2026*
  Financial Impact: none
  Endorsed By: Executive Committee

It was noted that this award will be presented for the first time next year and will evaluate the work of Technical Committees as a whole.

Called by: Ferrara
Seconded by: Beck

The motion passed unanimously.

- **<u>Motion</u>**: *To approve Prof Yoshio Ebihara as the new CSS Liaison Representative to SICE*
  Financial Impact: none
  Endorsed By: Executive Committee

No comments were raised.

Called by: Xie
Seconded by: Johansson

The motion passed unanimously

Meeting breaks at 3:04 pm
Meeting returned at 3:30pm

Informational Items

IEEE CSS VP for Financial Activities
Jonathan P. How

Financial summary

How provided a deeper dive into the numbers discussed earlier:

210230-Control Systems	Total Revenue			Total Expense			Net		
Summary Report For Period Ending Oct-25	Annual Budget	YTD Budget	YTD Actual	Annual Budget	YTD Budget	YTD Actual	Annual Budget	YTD Budget	YTD Actual
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ExCom	0K	0K	0K	0K	0K	128K	0K	0K	128K
Membership Committee	0K	0K	0K	2K	0K	2K	2K	0K	2K
Awards Committee	0K	0K	0K	8K	1K	1K	8K	1K	1K
Executive Office	0K	0K	0K	0K	0K	0K	0K	0K	0K
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It was noted that blue figures indicate positive performance, although values are lower than historical norms. Revenue is based on download activity from IEEE Xplore.

Questions were raised regarding whether revenue levels remain consistent with prior years. It was stated that the lower figures are not cause for immediate concern.

Editorial Services Assistant (ESA)

How spoke about the journal that had outstanding invoices totaling approximately $120,000, representing two years of unpaid services. A decision was made to pay the two outstanding invoices in the current year, resulting in a total of three ESA invoices paid in 2025.

2025 inputs from IEEE

It was reported that prior IEEE budgeting rules, including the 1%/3%/50% rules, have been eliminated.

IEEE has also eliminated initiative-based spending, with all expenses now routed through the operational budget. IEEE identified significant funds held in Society reserve accounts and expressed interest in seeing those funds actively utilized.

What Were Known as Society Initiatives

Project Name	2026 Budget ($K)
CSS Child-care and Disability Assistance	20
CSS Outreach	160
CSS Student Travel Awards	165
NextCom	30
Women in Control Lunch	20
Total	**395**

How noted that the 2026 budget has not been communicated very clearly. He continued saying it is more of an indicator of how we think we will spend that money. Emphasis was placed on forecasting rather than treating these figures as fixed allocations.

How advised that, when reviewing the budget, we should be increasingly mindful of how funds are spent as we approach the margin. Operating near zero is considered acceptable; however, if expenses exceed revenue and move into a deficit, reevaluation will be necessary.

Egerstedt commented that the Society has intentionally moved away from generating profit from conferences, noting that the previous 20% margin target is no longer in place. He questioned whether the observed reduction reflects this fact. How stated that he is not concerned, emphasizing that breaking even is a positive outcome.

How noted that CCTA reflected a loss of approximately $50,000, which he considered acceptable.

Beck asked whether the Society should reevaluate its approach if conferences consistently incur into losses, noting that some expenses have shifted into the operational budget. How responded that a $50,000 variance is close to breakeven and does not represent a significant loss. He emphasized that the Society is acting appropriately as long as conferences break even or remain

close. He further stated that while revenue streams cannot be directly controlled, expenses can be managed.

Coogan asked whether IEEE provides click data. How clarified that IEEE provides download counts, not click data.

Security Awareness

How presented an example of phishing. Board members were urged to remain vigilant and cautious when responding to suspicious emails.

IEEE CSS VP for Conference Activities
Lihua Xie

Xie gave a summary of recent and upcoming CSS-sponsored conferences

Conference	Location	Dates	General Chair	Program Chair(s)
ACC 2025	Denver, CO	Jul 8-10	Carolyn Beck	Jonathan How
CCTA 2025	San Diego, CA	Aug 18-20/25-27	Robert Bitmead	Colin Jones
CDC 2025	Rio de Janeiro, Brazil	Dec 10-12	Yannis Paschalidis, João Carlos Basilio	N. Li, C. Hadjicostis
ACC 2026	New Orleans, LA	May 27-29	Randy Beard	Eric Frew
CCTA 2026	Vancouver, Canada	Aug 12-14	Ryozo Nagazume	Santosh Devisia
CDC 2026	Honolulu, Hawaii	Dec 15-18	Jorge Cortes	Lacra Pavel
ACC 2027	Philadelphia, PA	July 6-9	Rajesh Rajamani	Junmin Wang
CCTA 2027	Japan	Aug 23-25	M. Nagahara, D. Quevedo	Kai Cai
CDC 2027	Lisbon, Portugal	Dec 14-17	João Hespanha	Paulo Tabuada
ACC 2028	San Francisco	May 31- June 2	Zongli Lin	Amir Aghdam
CCTA 2028	Berlin, Germany	TBD	Frank Allgöwer Steffi Knorn	[Antonella Ferrara]
CDC 2028	Sydney, Australia	Dec. 12-15	Girish Nair	Henrik Sandberg
CDC 2029	TBD	TBD	Geir Dullerud	[Murat Arcak]
CDC 2030	Hong Kong, China	TBD	Lei Guo	[Yanlong Zhao]

For CCTA 2029, a proposal was received that requires revisions. The proposal will be reevaluated once revisions are submitted.

CSS Technically Co-Sponsored Conferences 2025/26:
Approved to date (21 for 2025 and 9 for 2026 so far)

1. ICRCA 25: 2025 the 9th International Conference on Robotics, Control and Automation, Shanghai, China, 10-12 Jan, without PA
2. ANZCC25: The 2025 Australian and New Zealand Control Conference, Gold Coast, Australia, 30-31 Jan., with PA
3. EECI 25: EECI International Graduate School on Control, International, 27 Jan – 4 July, without PA
4. CCDC 2025, The 37th Chinese Control and Decision Conference, Xiamen, China, May 16-19, with PA
5. WiOpt 25: International Symposium on Modeling and Optimization in Mobile, Ad Hoc and Wireless Networks, Linköping, Sweden, May 26-29, with PA
6. ICUAS 25, 2025 International Conference on Unmanned Aircraft Systems, UNC Charlotte, Charlotte, NC, USA, 14-17 May, with PA
7. MED 25, 33rd Mediterranean Conference on Control and Automation, Tangier, Morocco, Jun 10-15, with PA
8. CPDE25: Control of Systems Governed by Partial Differential Equations, Beijing, China, 18-20 June, without PA
9. ECC 2025, 23rd European Control Conference, Thessaloniki, Greece, 24-27 June, 2026, with PA
10. ICCA 2025: The 19th IEEE International Conference on Control & Automation, Tallinn, Estonia, June 30-July 3, with PA
11. ECC 2025: European Control Conference, Thessaloniki, Greece, June 24-27, with PA
12. qCCL 25, 2025 IEEE International Conference on Quantum Control, Computing and Learning, Hong Kong, Jun 25-28, without PA
13. CCC 2025: The 44th Chinese Control Conference, Chongqing, China, 28-31 July 2024, with PA
14. CoDIT25: 11th International Conference on Control, Decision and Information Technologies, Split, Croatia, 15-18 July, with PA
15. MMAR 2025: 29th International Conference on Methods and Models in Automation and Robotics 2024, Miedzyzdroje, Poland, 26-29 Aug. 2025, with PA
16. ICAT 25: 30th International Conference on Information, Communication and Automation Technologies, Sarajevo, Bosnia and Herzegovina, 2-4 Sept., with PA
17. SysTol 25, 6th Conference on Control and Fault-Tolerant Systems, Ayia Napa – Cyprus, Jun 6-8, with PA
18. ICSTCC 2025: 29th International Conference on System Theory, Control and Computing, Cluj-Napoca, Romania, Oct. 9-11, with PA
19. IMC-SSGP 25: 2025 IEEE International Conference on Smart Systems and Green Process, Hammamet, Tunisia, Oct. 30-Nov. 2, without PA
20. ICSC 25: IEEE 13th International Conference on Systems and Control, Marrakech, Morocco, 22-24 Oct., with PA
21. ICC 25, 2025 Eleventh Indian Control Conference, Bengaluru, India, Dec. 18-20, with PA
22. CCDC 2026, The 38th Chinese Control and Decision Conference, Nanjing, China, May

15-18, 2026, with PA

23. ICCA 2026, The 20th IEEE International Conference on Control & Automation, Almaty, Kazakhstan, 16-19 June, 2026, with PA

24. ICUAS 26, 2026 International Conference on Unmanned Aircraft Systems, June 15-18, 2026, Corfu – Greece, with PA

25. WODES 2026, 18th Workshop on Discrete Event Systems, Eindhoven, The Netherlands, June 8-10, 2026, with PA

26. PCC 26, 22nd Polish Control Conference, Poznań, Poland, July 1-3, 2026, without PA

27. qCCL 26, 2026 IEEE International Conference on Quantum Control, Computing and Learning, July 1-3, 2026, without PA

28. VSS 2026, 18th International Workshop on Variable Structure Systems, Exeter, UK, July 27-30, 2026, with PA

29. AdCONIP 26, International Symposium on Advanced Control of Industrial Processes, Auckland, New Zealand, Nov. 29 – Dec. 1, 2026, with PA

30. ICSC 26, IEEE 2026 14th International Conference on Systems and Control, Dec. 16-18, 2026, Porto, Portugal, with PA

Beck noted that conferences are evaluated not only on quality but also on alignment with the Society scope. It was stated that approximately 20 conferences are reviewed each year.

Jungers asked whether the $500 conference fee could be waived. Beck responded that the fee cannot be waived, as it is imposed by IEEE. IEEE charges approximately $1,500, and if CSS pays the Publication Agreement fee, an additional charge of approximately $22–$23 per paper is applied by IEEE Xplore. This applies only to non-IEEE conferences.

IEEE CSS VP for Member Activities
Necmiye Ozay

New Distinguished Lecturers

New Distinguished Lecturers were announced as part of a cost-shared program that enables local chapters to engage with distinguished members of the control community.
The selection committee is chaired by Sanjay Lall and collects nominations from chapters worldwide.

Distinguished Lecturers (DLs) – 3-year term
• Naira Hovakimyan (Univ. of Illinois)
• Tara Javidi (UC San Diego)
• Na Li (Harvard)

Distinguished Industry Lecturers (DILs) – 2-year term
• Kingsley Fregene (Lockheed Martin)
• Sampriti Bhattacharyya (Navierboat)

See the CSS website for the full list of DLs/DILs.

Ozay urges those involved in local chapters to send names/advertise for future DLs/DILs.

Outstanding Chapter Award

Control, Robotics, Cybernetics Joint Chapter of IEEE Vancouver Section (CH07088)

Di Bernardo asked how many chapters currently exist. Ozay responded that there are approximately 80 chapters.

It was noted that most newly approved chapters are student chapters. A discussion was suggested with IEEE regarding chapter review and renewal processes.

Annaswany stated that correlating chapter activity across organizations is challenging, particularly for joint chapters where CSS participation may be limited. Di Bernardo suggested exploring additional engagement strategies.

CSS Member Statistics
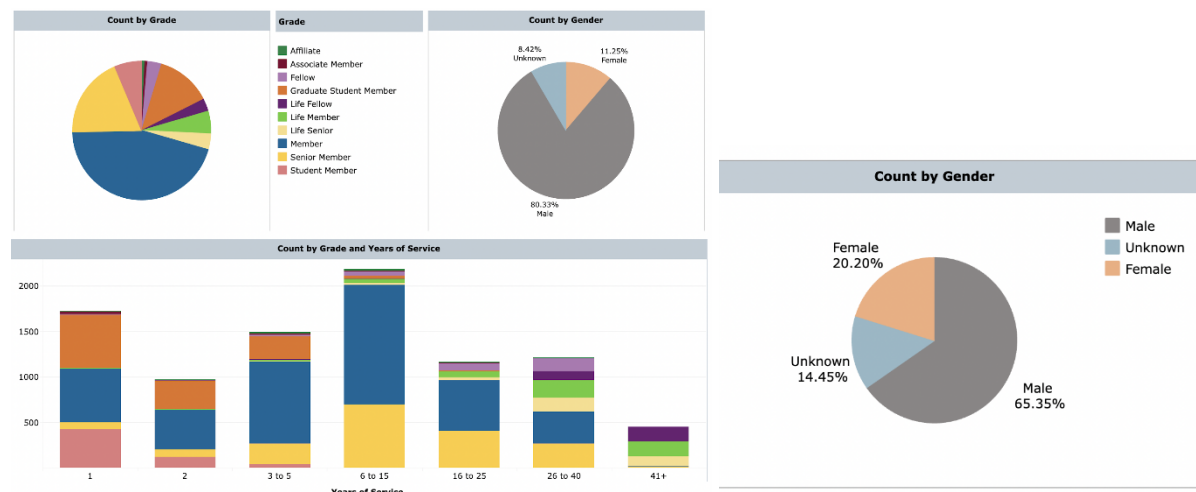
Fregene requested membership data broken down by region. Ozay stated that she would attempt to obtain this information.

IEEE CSS VP for Technical Activities
Mario di Bernardo

CSS Days 2026 Program Structure and Possible Themes

The proposed structure and possible themes for CSS Days 2026 were presented.

It was stated that the goal is to avoid overly packed schedules and instead distribute activities throughout the week.

An example schedule and structure was shown:

Monday, October 19, 2026

Session	Organizer	Description
Welcome & President's Message	CSS President & VP TA	Opening remarks, CSS updates, and strategic direction. The VP TA will also introduce the structure and highlights of CSS Week 2026.
President's Forum	CSS President	Dialogue with past and current CSS leaders on future directions.
CSS Publications Showcase	VP Publications and CSS Journals EiCs Task force member: Giovanni Russo	Each Editor presents the editorial vision, policy, and scope of their journal.
CSS History Session	History Committee	Curated reflections on the evolution of control and the Society.
Distinguished Lecturers Highlights	VP Membership & DL Program Chair	Lightning talks or a round table with CSS Distinguished Lecturers.

Tuesday-Friday, October 20-23, 2026

Day	Focus	Lead	Example Activities
Tuesday	Diversity, Outreach & Students Day	VP DODA, WiC, NextCom, DODA, Student Activities Task force members: Philip Pare, Patricia Pena, Elisa Franco	DEI events, outreach stories, student competitions, mentoring sessions.
Wednesday	Industry & Innovation Day	VP Membership & Industry Committee Task force members: Pratik Vernekar, Lidia Auret	Industry Committee session, panels, and success stories on industrial applications and collaboration. Industrial Distinguished Lecturers
Thursday	Chapters Day	VP Membership & Chapter Activities Chair	Local events and webinars around the world showcasing regional initiatives.
Friday	Technical Committees Day	VP TA & TC Chairs Task Force members: Mauro Salazar, Emiliano Dell'Anese	TC showcases, workshops, webinars, and joint sessions between TCs.

Di Bernardo urged board members interested in participating to reach out with suggestions or offers to assist.

Di Bernardo showed data from the previous CSS Days event was reviewed, including viewership of recorded content. He noted that a call for proposals is planned, with feedback and results to be reevaluated in March

CSS Days 2026 Task Force
As with previous CSS Days events, a Task Force chaired by the Vice President for Technical Activities will be established to organize the program and activities for October 2026.

Task force will consist of:

VP TA: Mario di Bernardo (Chair)
VP DODA: Karl Johansson
VP Membership: Necmiye Ozay
Future DODA Task Force: Philip Pare
BoG member from industry: Pratik Vernekar
Industry Activities Chair on the Member Activities Board: Lidia Auret
Future WiC Co-Chairs: Elisa Franco, Patricia Pena
Mauro Salazar (Netherlands, TC on Smart Cities), Emiliano Dell'Anese (Boston, TC Networks)
Giovanni Russo (Senior Editor TCNS)

Board involvement was again encouraged.

Egerstedt commended the effort, noting that the work reflects careful planning and strong attention to detail.

CSS Website structural update and re-design

Conference Catalysts was asked to provide quotes, and highlights of their proposal were presented to the Board of Governors.
Board members were invited to identify website features they consider important and to communicate those priorities accordingly.

CSS Marketing Management

Since the previous meeting, comparisons were conducted between CSS and both the RAS and SMC. It was noted that RAS and SMC maintain highly active LinkedIn accounts, whereas CSS social media platforms currently exhibit little to no activity. This lack of engagement was identified as a significant issue. It was emphasized that numerous CSS activities are underway and that improved communication channels are needed to promote them effectively. Marketing efforts were noted to be closely linked with the restructuring of the EiC role.
The proposed budget includes support for a social media manager and associated services.
Fregene asked about the earliest anticipated timeline for implementation. Di Bernardo responded that implementation would likely occur the following year after ACC.
Fregene emphasized the goal of harmonizing social media postings across platforms.

Pena shared her experience working on social media for CDC, explaining that initial content was created from scratch until it was discovered that an existing CDC account already existed. Utilizing the existing account allowed them to begin with approximately 500 followers.

How commented that Conference Catalysts may not be the most natural choice for social media management and asked about the outcomes of requests for alternative proposals. Di Bernardo explained that Conference Catalysts has extensive familiarity with IEEE structures but acknowledged that exploring alternative providers remains an option.

It was noted that other website vendors proposed using entirely different content management systems, which was deemed unacceptable. These alternatives would also have required rebuilding the site from scratch.

Pena added that for CDC, a student was engaged to manage social media, with funding from DODA to support conference attendance. Fregene expressed concern about relying on students for a role of this scale and the preference was reiterated for a specialized social media management company.

2025 TC-OSPAs Awardees and TC-OSPA Procedure

Di Bernardo reported that 13 of 22 Technical Committees received TC-OSPAs in 2025, compared to 8 committees in 2024. It was expressed that participation is expected to increase further in the following year.

TC Chair terms (current bylaws) and TC Committees re-organization

Di Bernardo explained that under the current process, outgoing TC Chairs notify the VP of their preferred successor, without broader committee involvement or awareness.

He would like to hold an induction day for new TC chairs.

Proposal for a reviewed TC Leadership Structure
Current bylaws:
Article IV - Technical Committees and Working Groups,
Section 3. Technical Committee Chairs. Technical Committee Chairs shall be appointed by the President-Elect when an incumbent is in office, otherwise by the President, subject to Board of Governors approval, **for one-year terms**. These Chairs shall be charged with the guidance of the regular activities of the Technical Committees. They shall be responsible for making yearly reports to the Board of Governors on the activities of their committees and the Working Groups monitored by their committees.

- Current procedure for appointment of TC chairs vary from TC to TC.
- Some also have Vice-Chairs and other officers.
- Most TC Chairs believe their terms is 3 year long.
- Some TCs are renewing their own terms over and over again

Proposed change to the bylaws to be initiated in 2026
Section 3. Technical Committee Chairs. Technical Committee Chairs shall be appointed by the President-Elect when an incumbent is in office, otherwise by the President, subject to Board of Governors approval, **for three-year terms**. No Technical Committee Chair shall serve for more

than two three-year terms. These Chairs shall be charged with the guidance of the regular activities of the Technical Committees. They shall be responsible for making yearly reports to the Board of Governors on the activities of their committees and the Working Groups monitored by their committees.

Also, at the next TAB meeting at CDC we will discuss with all TC Chairs some proposed changes to the guidelines for TC Chair appointments and a possible restructuring of the TC management committees.

Proposal for a reviewed TC Leadership Structure:
OFFICER STRUCTURE
Each TC has three officers: Chair, Chair-Elect, and Secretary. Each serves a 3-year term. All terms end together at the annual TC meeting three years after the Chair's appointment, or between two and three years if the Chair was previously renewed off the annual meeting cycle.
CHAIR RESPONSIBILITIES
The Chair, supported by the other officers, is responsible for:
(a) ensuring timely execution of TC activities to achieve the TC's purpose;
(b) ensuring TC operations comply with CSS Bylaws; and
(c) serving as the primary communication channel between the TC and the CSS Board of Governors.
The Chair presides over Committee meetings and voting, manages all Society interactions, and reports TC activities to the Board of Governors through the Vice President for Technical Activities at least once annually and at least 60 days prior to CDC.
The Chair is a member of the CSS Technical Activities Board (TAB) and attends at least the Annual TAB Meeting, typically held during CDC.
CHAIR APPOINTMENT
The Chair is normally appointed through transition from the Chair-Elect position at the end of their three-year term, or upon resignation/removal of the previous Chair. An out-of-sequence election may be held if the Chair-Elect cannot assume the Chair role.
CHAIR REMOVAL FOR NON-PERFORMANCE
The Society President may remove a Chair who fails to fulfill their responsibilities, including but not limited to failure to submit the annual TC report, failure to respond to requests from the Vice President for Technical Activities or other Executive Committee officers, or failure to attend required meetings. Before removal, the President shall provide written notice to the Chair specifying the deficiencies and allowing a reasonable period (at least 30 days) for the Chair to remedy the situation. Upon removal of the Chair, the Chair-Elect immediately assumes the role of Chair, and an election for a new Chair-Elect shall be held within 30 days.
CHAIR DUTIES
The Chair oversees all TC activities, with assistance from officers and members as needed, and is responsible for:
soliciting TC nominations for awards and for editorial, Distinguished Lecturer, and CASS representative roles;
ensuring preparation of the annual TC report;
preparing materials for and participating in periodic TC Reviews;
maintaining the TC vision and mission.
For editorial appointments, the Chair monitors editorial board formation schedules and solicits

member nominations in a timely manner.

CHAIR-ELECT

The Chair-Elect is elected by ballot by TC members and must have been a regular TC member for the previous two years. The ballot is held at the annual TC meeting or by electronic means if the position becomes vacant during the term (e.g., due to resignation or promotion to Chair).

Nomination process: Candidates' CVs are circulated to all members and to the VP TA, and TC members have at least 15 days to discuss nominations before the ballot is finalized. Self-nominations are permitted. The TC encourages broad participation from all members in both the nomination and election processes. When nominating candidates for Chair-Elect, TC members should actively seek nominees from diverse backgrounds including gender, career stages, geographic regions, and institutional affiliations to ensure the TC leadership reflects the breadth and diversity of the technical community it serves.

The Vice President for Technical Activities may solicit additional nominations from TC members if the initial nominee pool does not adequately reflect the diversity of the TC membership and the broader technical community.

Restrictions: Past TC Chairs cannot be nominated for Chair-Elect if they have: (a) already served as TC Chair more than once; or (b) ended their Chair term less than three years ago.

CHAIR-ELECT RESPONSIBILITIES

The Chair-Elect assists the Chair in all activities, participates in TC review meetings, audits member activities, notifies members of activity lapses, and is responsible for:

- soliciting nominations for CSS journal best paper awards;
- quality assessment and maintaining/raising quality of CSS-sponsored conferences in the TC field;
- other TC activities.
- Both Chair and Chair-Elect motivate TC members to promote TC-sponsored special sessions and workshops at CDC, CCTA, and other CSS events related to TC activities.

SECRETARY

The Secretary is elected by ballot by TC members and must have been a regular TC member for the previous three years. The ballot is held at the annual TC meeting or by electronic means if the position becomes vacant during the term.

Nomination process: Candidates' CVs are circulated, and TC members have at least 15 days to discuss nominations before the ballot is finalized. Self-nominations are permitted. The TC encourages broad participation from all members in both the nomination and election processes.

SECRETARY RESPONSIBILITIES

The Secretary:

- records meeting minutes and ensures prompt posting on the TC website;
- maintains the Roll of Members including email addresses;
- maintains mailing lists for TC members and officers;
- maintains records of member attendance at annual meetings and participation in activities;
- serves as focal point for maintaining the TC website and coordinating media/web TC presence;
- acts as TC Treasurer, ensuring timely expenditure of the annual TC allowance on TC-related activities.

OFFICER REMOVAL

Officers may be removed before term-end by a majority anonymous vote of TC regular members, initiated by a motion signed by at least one-fourth of TC regular members.

ADDITIONAL ROLES

Beyond officer roles, other duties may involve periodic tasks or occasional tasks for which temporary positions or working groups may be formed, reporting to the officers.

IMPLEMENTATION OF REVISED PROCEDURES

These revised procedures shall take effect in 2026. To align all TC officer terms with the new structure, all Technical Committees shall hold elections for Chair-Elect and Secretary in 2026. Current Chairs may continue in their roles until their terms expire naturally or until the newly elected Chair-Elect completes their three-year term and transitions to Chair, whichever occurs first. This transition period ensures uniform implementation of the three-year synchronized term structure across all TCs.

Coogan commented that not every Technical Committee requires a Vice Chair and suggested electing Chairs one year earlier to allow for a one-year overlap period.

Di Bernardo stated that the document would be distributed for review and feedback. Once comments are received, the Society will move forward with implementation of the plan.

TC Involvement in DL Program (with VP Membership)

Discussion was held regarding Technical Committee involvement in the Distinguished Lecturer program, in coordination with the Vice President for Membership Activities.

IEEE CSS VP for Diversity, Outreach, and Development Activities
Karl H. Johansson

Overview of 2024 Outreach projects
Budget 2024: $120,000

Approved 2024 ($122,832)
- Joint Summer School on "Variable structure and sliding mode control" and "Indo-French seminar on Advances in robust nonlinear control for uncertain dynamic systems: theory and applications", India, $18,209
- 2024 ACC Self-Driving Car Student Competition, Canada, $20,000
- NextCom, Italy, $17,870+$3,953
- 2024 CDC Cup, Italy, $1,800
- Series of Control System Workshops 2024–2025, Universiti Sains Malaysia, $6,000
- Supporting Students and Early Career Researchers in Control Systems at the 5th IFAC CPHS 2024, Turkey, $10,000
- Promoting IEEE Control Systems Society in Nigerian Universities through Automatic Control Workshops, Nigeria, $20,000
- Purdue ICON Student Research Conference, USA, $4,150
- Inclusive Diversity Lunch Event at IEEE CDC 2024, Italy, $2,500

- The future of control engineering – a female perspective, Lund University, Sweden, $18,350

Others
- Empower a Billion Lives III 2025, $100K (from CSS Fund at the IEEE Foundation) + travel expenses, Aranya Chakrabortty CSS Responsible, approved by BoG Dec 2024

For 2025, the budget was raised to $160,000.
Budget 2025: $160,000

Approved applications 2025 ($160,393)
- Summer school on control of distributed parameter systems and applications, China, $20,000
- Workshop on Future PhD in control, Germany, $14,500
- When Robotics Meet Controls: Enhancing Education in Africa through the PARC, $20,000
- Bridging the Gap: A Gateway to Control Systems Engineering for Lebanese High School Students, $13,321
- Coffee and Control, Podcast, $560
- 2025 ACC Self-Driving Car Student Competition, USA, $20,000
- Strengthening the Control Community in Colombia, $19,900
- Workshop Series on Instrumentation, Control, and Automation for Future Indonesian Scientists and Engineers, $15,400
- Workshop on Optimal/Robust Control and State Estimation for Aerospace Applications, India, $14,000
- CDC 2025 Soccer Cup, Brazil, $2,500
- Diversity and Inclusion Day at CDC 2025, Brazil, $11,912
- Control Talk Series: Bridging Academia and Industry, USA, $2,800
- Returning Mothers Conference, India, $5,500

Johansson informed the BoG that they are starting to fill the requests for 2026.
Budget 2026: $160,000

Approved applications 2026 ($54,500)
- Workshop on Applications of Geometry, India, $10,000
- Launching IEEE CSS Student Branch Chapter at IIT Patna, India, $1,000
- Control Systems for Everyone – Low-Cost Hands-On Training for Pre-University Students , India, $2,500
- ICON Student Research Conference, USA, $6,000
- ACC 2026 Self-Driving Car Student Competition, USA, $20,000
- Workshop and Summer School on Variable Structure Systems and Sliding Mode, UK, $15,000

Planned applications 2026
- High school student competition at CDC 2026 in Hawai'i, USA

Johansson emphasized that outreach projects are intended to strengthen automatic control activities

- not just a sponsorship.
Funding is intended to support activities such as student engagement rather than Distinguished Lecturer visits.

Johansson provided 2 examples of the outreach grants:
- Workshops on Instrumentation, Control, and Automation for Future Indonesian Scientists and Engineers
- When Robotics Meet Controls: Enhancing Education in Africa

CSS Graduate Collaboration Fellowship
Johansson reported that only three recipients were selected for the CSS Graduate Collaboration Fellowship this year. Increased participation and expansion of the program were encouraged.

DODA Task Force
Johansson noted that Silvia has provided significant support to the DODA Task Force. She conducts monthly online meetings to solicit and review outreach proposals.

Women in Control Standing Committee
Johansson showed photos from the Women in Control luncheon that was held on Tuesday July 8, 2025, at the American Control Conference.

President's Updates

Request for Bylaws Changes
Article III Section I has already completed the IEEE approval process.

Article I Sections 3-4 remain under review due to language related to DEI.

It was noted that additional CSS bylaws and constitutions also require revision.
Rudie asked whether the Society could clarify its values even if compliance with IEEE requirements is necessary. Beck responded that careful wording is required to maintain CSS values while meeting IEEE requirements.

<u>Awards Nomination Processes</u>
The primary change is the removal of the requirement for supporting letters. While supporting letters may still be submitted, they are no longer mandatory.

<u>For the Roberto Tempo CDC Best Paper and CCTA Best Paper Awards:</u>
- Nominations will be solicited via the website submission process, by the respective deadline (Jan 15 for CCTA and May 15 for the Tempo award), but NO support letters will be required.
- <u>Additionally:</u> after the conference, using the audited reviews, a list of top-rated papers (for example ranging from 5-25 depending on how many nominations received) will be selected by the respective conference Program Chair based on the Associate Editors' recommendations and reviewers' comments, and sent to the Awards Chair. Only the papers, not the reviews, will be sent forward.

- The Awards Chair will forward the combined list of nominated and top-rated papers to the respective Award Committee Chair.

Mesbahi asked whether self-nominations are permitted. Beck confirmed that authors may nominate their own papers through PaperPlaza.

<u>For the Journal Best Paper Awards:</u>
- Nominations can be made as before via PaperPlaza but NO support letters will be required.
- <u>Additionally:</u> Journal Senior Editors may flag any paper they deem award level quality (over the course of the corresponding eligibility window) for their journal's BP award.
- By a specified date (Awards Chair and EiCs will select together and communicate yearly to SEs) each SE will be responsible for reviewing their list of flagged papers, editing as needed, and sending those they would like to be considered forward to their Editor-in-Chief.
- The EiC will compile the list of papers to be considered and send it to the Awards Chair.

<u>For the Transition to Practice, Control Technology and Ruberti Awards:</u>
- Nominations can include supporting letters but these will NOT be required.

With reference to the paper awards, Maria Prandini raised a concern regarding the closure of PaperPlaza after the conference. Beck acknowledged this limitation and stated that the Society is aware of the issue. She noted that it is possible to request that PaperPlaza be reopened for a fee, and that this option should be considered if necessary, but it is preferable that the PCs and GCs make the short list prior to PaperPlaza closing access to the conference paper information.

Beck then showed the newly elected slate of elected BoG members (Stefano di Cairano, Antonis Papachristodoulou, Fabio Pasqualetti, Lacra Pavel, Daniel Quevedo and Carla Seatzu), as well as the 3 new appointed BoG members (Aaron Ames, Kenji Fujimoto and Mariela Verrada).
Beck informed the group that one elected BoG member had to step down with one year left in their term. In this case, they needed to appoint a BoG member for 1 year - this appointed member is Fumin Zhang

The outgoing Board of Governors and Executive Committee members were formally recognized. President Beck expressed appreciation for their service and presented certificates in acknowledgment of their contributions.

Other Business
Beck informed the BoG that they would be receiving a gift in recognition of their work, which would be sent to their respective addresses.
She also provided information for the Next BoG meeting, which will be held in conjunction with ACC 2026 in New Orleans, Louisiana on May 26th, 2026.

Nair raised a question regarding MTNS 2028, noting that it was originally scheduled for the week prior to CDC but later withdrew. He asked whether there was coordination between CSS and MTNS during planning. Beck referred back to conference date information presented earlier and stated that known dates are tracked in advance and can be communicated as needed. She invited

members to share additional information during the planning process.

Fregene raised concern regarding penalties incurred for unfilled hotel room blocks at CCTA and asked whether alternative booking strategies are being considered. Beck explained that negotiating for fewer rooms often results in higher rates, and that if attendance exceeds the reserved block, attendees may lose access to the conference rate. She suggested alternative strategies could be considered, such as reducing room block requirements in exchange for higher food and beverage commitments.

Fekih suggested that attendance challenges for the upcoming ACC may be related to the IFAC World Congress years. Beck stated that this was not the case for IFAC and ACC three years prior and that this year timing for ACC does not overlap closely with the IFAC World Congress in Busan.

Fregene returned to the topic of OJ-CSYS and asked about adopting a tiered payment structure for open access journals. Beck responded that IEEE maintains a three-tier country classification system. Fregene noted that approximately 60% of respondents indicated that publication costs were too high. Beck stated that the tiered structure is based on World Bank data as per IEEE policies.

Beck motioned to adjourn the meeting.
Seconded by: Ferrara

The motion passed unanimously.

The meeting was adjourned at 5:20pm