Minutes of the Control Systems Society Board of Governors Meeting

29 June 2004, Boston, Massachusetts, U.S.A.

Call to Order and Approval of Agenda

J. Douglas Birdwell called the meeting of the Control Systems Society (CSS) Board of Governors (BoG) to order at 1:00 P.M. on 29 June 2004, then asked the attendees to introduce themselves. The following members of the BoG were in attendance: C. Abdallah, J. Baillieul, B. Barmish, J. Bay, D. Bernstein, J. D. Birdwell, L. Bushnell, X.-R. Cao, C. Cassandras, T. E. Djaferis, F. Doyle, J. Farrell, S. S. Ge, K. Hoo, M. Krstic, R. Middleton, P. Misra, A. Perdon, D. Schoenwald, C. Schrader, M. Spong, M. E. Valcher, B. Wittenmark and Y. Yamamoto. Additionally, the following visitors attended the meeting: E. F. Camacho, E. Misawa, B. Pasik-Duncan, R. Patel, E. Ruspini, T. Samad, M. Shor, R. Tempo, M.-W. Thein and S. Yurkovich.

Modifications/additions to the agenda were noted, and the agenda was approved by unanimous consent. Next, the minutes of the BoG meeting of 8 December 2003 were approved by unanimous consent.

Action Items

Election of Officers for 2005

Cheryl Schrader, Chair of the Nominating Committee, presented her report to the BoG. In addition to Schrader, the Nominating Committee members for 2004 are J. Douglas Birdwell, Mark Spong, Roberto Tempo, and W. Jack Rugh.

Schrader conducted the election of CSS officers for 2005. There were no new nominations from the floor. The following candidates nominated by the Nominating Committee were approved by the BoG: President-Elect, John Baillieul; Vice President for Conference Activities, Theodore E. Djaferis; Vice President for Financial Activities, Jay Farrell; Vice President for Member Activities, Richard Middleton; Vice President for Publication Activities, Tariq Samad; and Vice President for Technical Activities, Yutaka Yamamoto.

Schrader next informed the BoG of the candidates for this year's election: Chaouki T. Abdallah, Christos G. Cassandras, David Castañon, Karlene Hoo, Krzysztof Kozlowski, Douglas A. Lawrence, Lucy Y. Pao, Dawn M. Tilbury, and one petition candidate, Zongli Lin. [*Ed.* Cassandras, Castanon, Hoo, Lawrence, Pao, and Tilbury were elected]. Schrader thanked the Nominating Committee for their dedicated work.

Editorial Appointments for the Transactions on Automatic Control (TAC) for 2005

Baillieul presented the *TAC* AE nominees, which were previously approved by the Executive Committee. The BoG unanimously approved the following nominees, who will start January 1, 2005: Chaouki T. Abdallah, Alessandro Astolfi, Francesco Bullo, Subhrakanti Dey, Håkan Hjalmarsson, Ilya Kolmanovsky, Andrew E.B. Lim, George Pappas, Ming-Qing Xiao, Lihua Xie, Wei Xing Zheng.

Editorial Appointments for the **Transactions on Control Systems Technology (TCST)**

Baillieul presented the *TCST* AE nominees, which were also previously approved by the Executive Committee. The BoG unanimously approved the following nominees (to start July 2004): Alf Isaksson and Chun-Yi Su.

Editorial Appointments for the **Control Systems Magazine (CSM)**

Baillieul presented a motion to approve Bonnie Heck as Corresponding Editor for North/South America and Shuzhi Sam Ge as Corresponding Editor for Asia and Australia. The BoG approved both nominations.

Editorial Appointments for the Conference Editorial Board (CEB)

Djaferis presented a motion to approve the following CEB Associate Editors (to start July 2004): Murat Alanyali, Andras Balogh, Alessandro Chiuso, James Lam, Siddhart Nagarkatti, Sergio Savaresi, Tielong Shen, Paulo Tabuada, Herbert Tanner, Subbarao Varigonda, Guang-Hong Yang. The BoG approved all nominees.

Technical Committee Chair Appointments

Krstic presented three new Technical Committee Chair nominees, which were all approved by the BoG: James Buffington for the position of Chair, TC Aerospace Control, Francesco Bullo for the position of Chair, TC Manufacturing, Automation & Robotic Control, and Brett Ninness for the position of Chair, TC System ID and Adaptive Control.

2005 CCA Budget

Djaferis presented the budget for the CCA 2005, which projected a 15% surplus. The General Chair, R. V. Patel, was

present at the meeting. The BoG unanimously approved the budget.

2006 CDC Budget

Djaferis presented the budget for the CDC 2006. Pradeep Misra, the General Chair, said that the registration fee will only be $400 (advance), a $5 increase over the 2004 CDC fee. The BoG unanimously approved the budget.

2005 CCA Program Chair

Pradeep Misra was unanimously approved to be the Program Chair for the CCA 2005.

Manuscript Central for TCST

The BoG approved in principle the use of IEEE Manuscript Central for TCST starting in 2005. The fiscal impact will be $18.6k 2005 and $11.3k per year afterwards. Baillieul said that the rationale behind this motion is that (1) it will provide support services to Editor-in-Chief, Associate Editors, authors and reviewers for electronic peer review similar to that used by TAC, (2) it will be a low risk pilot test for our society, and (3) Manuscript Central is expected to provide necessary data for our 5-year society review in 2006. Over 80 publications are handled by Manuscript Central.

Constitution Change

Schrader presented a motion, initiated by the Nominating Committee and approved by the BoG, to petition the IEEE to change the CSS Constitution as follows:

Article V - Management and Officers

Section 3. The Executive Officers of the Society shall be: President, President Elect, Vice President for Technical Activities, Vice President for Financial Activities Vice President for Member Activities, Vice President for Publication Activities, Vice President for Conference Activities, the immediate Past-President and Secretary-Administrator. The Board of Governors shall annually elect the President-Elect and each of the Vice Presidents for one-year terms of office beginning January 1st of the year following their election. The President-Elect shall become President of the Society on January 1st of the second year following election to that office. The President may not serve two consecutive terms. ~~No Vice President shall serve in one office for more than two consecutive terms.~~ **The normal period of service in one Vice-President office is two consecutive terms. No Vice-President shall serve in one office for more than three consecutive terms.** No officer shall hold two offices of the Society simultaneously. The President-Elect and the Vice Presidents, at the time of their election to office, shall be serving a current term as Vice President, or shall be elected members of the Board of Governors, or shall have served as elected members of the board of Governors not more than ~~three~~ **six** years prior to the date of their election.

Schrader said that changing the time period for service on BoG from "within the prior 3 years" to "the prior 6 years" would help broaden the pool of eligible candidates for Executive Committee positions. In addition, changing the cap on the length of time in a Vice-President position from 2 years to 3 years will help in emergency cases only, specifically in cases where a Vice-President needs to stay for one more year to train a new person.

Activity Reports

Special Report from Division X Director

E. Ruspini, IEEE Division X Director, gave an update to the BoG. Hot topics for the IEEE Board of Directors include membership and products & services. The BoD is concerned with the increase of the average membership age, the decrease in the number of members and the availability of society reserves. The BoD is working on the OFAC/ITAR issues involving collaboration and awards to embargoed countries.

Report of the President

In addition to his written report, Birdwell informed the BoG of the upcoming 50th anniversary planning. The December 2004 CSM will have anniversary articles and the CDC 2004 will have a special celebration. He asked BoG members for any inputs on the history of the CDCs and any photos from past conferences.

Report of the Vice President, Financial Activities

Birdwell presented the 2004 and 2005 budgets for Castanon, who was not present. Wittenmark noticed that there was a 30% net profit for conferences, but that Djaferis had said only a 15% profit was required. Birdwell said that this figure depends on when the conferences close. Djaferis added that many conferences have delayed closings.

Report of the Vice President, Conference Activities

Djaferis said that the 2004 CDC is on track. Sam Ge, General Chair of 2004 ISIC, said that the CCA-ISIC-CACSD'04 had 456 final submissions and a 70% acceptance rate. 10% of the final papers were not uploaded. Pradeep Misra said the 2004 ACC had 1800 papers submitted and 1000 accepted. He expected a record number of attendees. Thomas Parisini, Chair of the CEB, said that they had all of the CDC papers reviewed by the end of April and the Program Committee has more than one month to work on problem papers.

Report of the Vice President, Publication Activities

Baillieul said there was a new option to publish papers on Xplore after the paper is officially accepted. The publication

date will be the date of the actual published issue. Bernstein said that the CSM is being more creative and improving in quality.

Report of the Vice President, Member Activities

Middleton said that the Travel Support Program for disadvantaged countries will be revisited in December. He asked the BoG to nominate members for Senior Member status and gave the web site with more information. The fact that CSS membership is down is consistent with other IEEE societies.

Report of the Vice President, Technical Activities

Krstic said that the Intelligent Transportation Committee is now an official IEEE society and may not need liaisons from CSS. In addition, the Neural Network Society is now called the Computational Intelligence Society. Baillieul commented that the Technical Committee structure needs rejuvination to be more active. He said they needed to have more special presentations, workshops and tracks at conferences. Krstic said that there was some sort of "Maui Hangover" effect happening.

Report of the Secretary-Administrator

Bushnell noted that the next BoG meeting would be held on Monday, 13 December 2004, at 1:00 P.M. in the Bahamas at the 2004 CDC.

Adjournment

Birdwell thanked the members of the Board of Governors and visitors for attending the meeting. The meeting was adjourned at 4:05 P.M.

IEEE CSS Secretary-Administrator: Linda G. Bushnell, August 30, 2004.